



## **Minutes of Henley Allotments' Association Committee Meeting 29<sup>th</sup> October 2018**

Present: David Chilvers (Chair), Doug Richards, Tony Robinson, Barry Tindall, Peter Anderson, Lewis Every

1. Apologies for Absence: Sharon Oldham, Mandy Taylor, Sophie Pentecost
2. Minutes of the last meeting: passed as correct
3. Matters arising from minutes:
  - Doug raised the issue of non-email users not being able to check accuracy of minutes prior to a meeting. As such minutes need to be mailed or hand delivered to Doug and Pete when possible.
  - Lewis provided a copy of Marisa's letter to Newcomers for Sharon to review.
4. Chairman's Report: N/A
5. Treasurer's report:
  - Strong balance of approximately £4000 prior to Seed scheme and Xmas dinner fundraising allowing for purchase of more robust mowing equipment.
  - Need volunteer auditor. Barry to speak to Greencroft tenant.
  - Retrospective Honorarium available to issue.
  - Costs associated with burglary at Greencroft. Need to build secure equipment safe at Greencroft before new equipment is purchased. Cost < £1000. Barry to discuss with Lewis.
6. Greencroft:
  - Nine vacant plots. Lewis did interview with Henley Herald to promote allotments.
  - Skip hired in October to clear site.
  - Poplar tree to be removed by CC next week.
  - Need to develop scheme for provision of Ground Sheets to cover unused allotments.
  - Council has erected signs.
  - Burglary of equipment has taken place. Need better security.

## 7. Watermans:

- 2 starter plots vacant
- Doug arranged for scrap merchant to pick up scrap from Watermans
- New gate lock broken in first week. DC to purchase a tougher one from Screwfix.
- Doug to put up notice on Christmas dinner tickets.
- Decision to have bonfire night on November 17<sup>th</sup>. Mandy to publicize. Doug to do soup/wine.
- Tony Robinson drafted an Action Plan for improving condition of allotments at Watermans:
  - needs details from Doug on allotment holders
  - identify allotments which do not have tenants. Enlist volunteers to clear and to cover with membrane.
  - For next meeting Tony to provide details of worst ten allotments to act upon and to recommend actions required for each allotment for discussion.
  - Action: to get quotes for manageable amount of membrane (i.e. storage and lifting roll).

## 8. Website & Publicity:

- No report

## 9. Social Events:

- Need someone to replace Anne to manage social events. DC to contact Sophie.

## 10. AOB:

- Retirement gifts of gardening vouchers for Dave (£50) and Anne (£30) to be obtained by DC.

## 11. Date of next meeting: Tuesday 11th December